

**ALDBOURNE PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**WEDNESDAY 7<sup>TH</sup> SEPTEMBER 2016**  
**IN THE MEMORIAL HALL, ALDBOURNE**

**Present**

Cllr. P. Lawler (Chairman), Cllr. A. Edmonds (Vice-Chairman),  
Cllr. H. Bland, Cllr. W. Brown,, Cllr. N. Josephy, Cllr. H. Keen, Cllr. C. McGowan, Cllr. P. Niblock,  
Cllr. A. Phizacklea, Cllr. M. Pryce, Cllr. J. Rayner, Cllr. G. Salman

Mrs K Clay – Parish Clerk

In attendance: 5 members of the public, Cllr. J. Sheppard WC

**74. Apologies for absence**

Apologies were accepted from Cllr. L. Harris, Cllr. S. Muirhead, Cllr. P. Niblock & Cllr. R. Price

**75. Declaration of interests in respect of any item contained in this Agenda & granting of any dispensations required**

Item 87 – Cllr. H. Keen & Cllr. M. Pryce. Dispensation giving allowing both to take part in discussions, but not any vote.

**76. Consider and sign the Minutes of the July 2016 Parish Council meeting**

It was RESOLVED unanimously that the minutes from the Parish Council meeting held on Wednesday 6<sup>th</sup> July 2016 be approved and signed.

**77. Matters arising**

- a) (55a 01/07/15) Lottage Road raised foot path – Surface still very uneven. Meeting with Martin Cook 07/09/16. It was agreed this pathway is in dire need of work however the possible costs would be very high – and there is no money around to do this.  
1: Parish Steward should be asked to keep the path clear of leaves and ensure inside edge is kept cut back  
2: More consideration of how to progress the re-building of the path needed, so no quick fix. However, it is now on the CATG list.
- b) (55b 01/07/15) Erosion of Kandahar bank – On going issue, no further updates
- c) (55c 01/07/15) Drainage issue at the top of Oxford Street – Cllr. Sheppard advised the WC have managed to get the drain at this point cleared. They have also had a meeting with BT about raising curbs and cover, but it is not possible to do this. The idea of lowering the road to create a drainage channel is being discussed.
- d) (55e 04/11/15) New Back Lane warning sign (4377) – Meeting with Martin Cook 07/09. The most viable solution would be to install removable bollards at each end of the lane along the church wall. These would be light weight and easy to remove via a small ‘handle’ which would be held by the church, enabling removal for weddings and funerals. The following was recommended.:
- 1: Bollard at The Green end, plus a sign indicating ‘No through road’. This sign would be attached to a metal post already there.
- 2: Bollards at the corner of the church wall and car park area: a permanent one adjacent to the Quadrants barn, and a removable bollard further into the road. The width of road at this point requires 2 bollards.
- 3: ‘No through road’ sign located at corner of white house on the corner of Back Lane.
- The plans requires the PC to communicate with nearby residents, the school and the church. It would be experimental works allowing for public feedback. In essence, the lane at this area would turn into a safe pedestrian way – meeting the safety needs of the school and protecting the Quadrant’s house. Estimated cost £5000, probably less. PC would need to contribute 25%. It was agreed to add this the October agenda for further discussion. The chairman also asked councillors to canvas peoples opinion on this suggest change during the next month.

- e) (55e 06/01/16) – The Grasshills byways – Cllr. Sheppard chasing for this work to be completed
- f) (55f 03/02/16) Missing section of path on Lottage Road (4468) – Still awaiting action, no further updates.
- g) (55g 03/02/16) Poor state of path on Lottage Road beyond the raised section (4470) – Update received 13/06. No major issue could be found by M. Cook when he took a look. Photographs of the issues sent to Cllr. Sheppard who was going to meet with Matt Perrott to discuss them. No further update received.
- h) (55h 03/02/16) Bus stop sign (4469) – Meeting with Martin Cook 07/09. He advised that there would be no problem with this, other than the cost. The estimated cost would be no more than £500 and probably a lot less. PC would need to contribute 25%  
It was agreed to add this to the next agenda as the expenditure needs approval.
- i) (55i 03/02/16) Upper Upham replacement sign – Awaiting new sign.
- j) (55j 02/03/16) Fly tipping on Peaks track – As soon as one pile is cleared, another appears. Cllr. Sheppard trying to find out if this area will be considered for an enforcement camera.
- k) (55k 02/03/16) Damage to grass on Southward Lane (top of football field) – Awaiting for the work to be completed before asking for action to be taken to rectify the damage.
- l) (55l 06/04/16) Sewer surcharging behind Pond House – A full survey of the pipelines in this area has been undertaken by Thames Water, and the results are awaited.
- m) (55m 06/04/16) Bus shelter – Wires put back as best they could be. Awaiting further contact from the thatcher.
- n) (55n 06/04/16) Highway issues – The 5 issues (moss on path & 2 blocked gullies, weeds on Alma/Cook Road & debris under tree on the corner of Alma Road) all raised for Parish Steward to action. However the scheme does not start until October, so nothing will happen until then.
- o) (55o 06/04/16) State of the footpath across the front of The Old Manor – Cllr. Lawler meeting with owner 19/09/16 to discuss the issue further.
- p) (55p 26/05/16) The Garlings – Continuing deterioration of this road. In urgent need of resurfacing. On going issue, no further update.
- q) (55r 06/07/16) Roadside verge cutting – Verges were cut just after the July meeting. A letter about the timing of these cuts has been sent to Baroness Scott, and its receipt has been acknowledged. However, no further response has been received.
- r) (62 06/07/16) Grass cutting – The cutting remains below the expected standard, with constant chasing having to be done. The last cuts should be taking place this month. A review will be carried out at the October meeting. No invoices for payment have been received yet.
- s) (67 06/07/16) SID – The unit has now been collected, though there is no bracket, battery or charger. The cost of replacing these items is €138 for the bracket, €90 for battery, €114 for the charger & €50 delivery. Just to get it working will cost €392 which is approx £329. There is no key either, but Baydon may have one we can try.  
The council felt that for a piece of equipment that was meant to be free, it was a lot of money to be expected to spend to get it working. Cllr. Sheppard agreed to contact Cllr. Whitehead about this issue, and to see if he could locate some parts.
- t) (69 06/07/16) Highway mirrors – Cllr. Price did meet with Martin Cook and discussions are on going. There will hopefully be a further update at the October meeting.
- u) (69 06/07/16) Fly tipping – The rubbish was reported to Wiltshire Council, and the report was updated quickly to advise it had been cleared.

There was concern expressed about what type of projects the Parish Council would need to contribute 25% to. Some works would be a double tax, as they should come under WC existing maintenance budget. Cllr. Sheppard agreed to get a definitive list of which works would need a contribution.

## 78. Clerks report

- Aldbourne came first in the Laurence Kitching 'winners of winners' competition. Presentation is on 25<sup>th</sup> Sept at one of the Best Kept Village winning villages. Unfortunately the 25<sup>th</sup> is the day of the Village Produce Show and Skills Fair, so it is looking like no one is able to attend.
- The external audit has been completed. The only comment was that the PC should have two separate items for considering the Annual Governance Statement & Accounting Statement to show that the Governance Statement is approved before the Accounting Statement.

**79. Receive monthly financial report and sign any cheques for payments**

It was RESOLVED unanimously to approve the accounts and cheques for payment as presented by the clerk.

A copy of the financial report is attached to these minutes.

**80. Questions and request from the public for councillors to consider – None****81. Update on Neighbourhood Plan & consider any actions required**

The Neighbourhood Area Designation has been passed by Wiltshire Council with no objections. It is a significant milestone and the next step will be to convene the steering committee. This committee will be made up of anyone who has already volunteered, plus anyone else who would like to join. The committee will develop and outline the plan which will be populated based on consultation across the parish. There is much work to be done yet before a final plan can be submitted.

**82. Updated on Aldbourne interpretation sign & consider any actions required**

It was RESOLVED unanimously that the board will be commissioned as it currently stands, subject to the Dabchick icon being made smaller and moved to a corner, and the final location for the 'you are here' pointer being decided.

It was suggested the board should be sited by the current noticeboard. However in order to do this it would require a major overall of the area. A plan of how this could be carried out will be put together for next meeting.

Congratulations and thanks were expressed to Cllr. Edmonds and Cllr Josephy for the considerable amount of time and work they had put into commissioning this sign.

**83. Update on beech trees by the tennis court & consider any actions required**

Nothing further to report currently.

**84. Consider type of outdoor gym equipment & location**

It was RESOLVED unanimously to ask the company's that had quoted to provide a quote that equalled the available funds of £2,159 (net).

The council are aware that this will probably restrict the equipment to just one piece, but this can be added to at a later point with grant funding.

**85. Discuss ANPR/CCTV in the village**

DI Paul Fisher from Wiltshire Police had been unable to attend the meeting to give more information. He hopes to be able to attend on 5<sup>th</sup> October.

**86. Discuss replacement trees on The Green**

The feeling was that a mix of trees would be better, with a phased replanting schedule. Cllr. Muirhead will be asked to liaise with Isabelle Van Lennep (who put together the original plans for the replacement trees) to suggest a mix of non fruiting trees that could be planted on The Green. The permission to replace the trees is valid until April 2018.

**87. Discuss future development timetable for the sports field**

The Future Sports Field Development Group had met twice during the recess. The 2<sup>nd</sup> of these meetings had also been with representatives of ARC. A copy of the report provided by Cllr. Lawler is attached to these minutes.

It was RESOLVED ten in favour and two abstentions that Aldbourne Parish Council only consider plans for development of the sports field area (Palmer's Field and the football field) that include a holistic whole plan approach. Such plans must include facilities for a sports pavilion or a community use facility to allow any local sports groups to use it.

It was RESOLVED eight in favour and four abstentions that a lease of the land to ARC is a possibility worth investigating further.

The area appears to have been abandoned with no one taking responsibility for it any more. Following enquires it was found the land is not owned by Wiltshire Council, or any of the adjoining properties. There was support for planting some wild flowers in the area. A plan will be brought to the October meeting.

#### **89. Discuss 2020 Festival**

It was RESOLVED unanimously to put out a request for any organisation wishing to be involved in running of the 2020 festival to contact the Parish Council. They do not need to have any ideas at present, just express an interest.

#### **90. Consider expenditure for zip wire repair**

It was RESOLVED unanimously to spend up to £700 replacing parts to get the unit repaired and running again.

#### **91. Consider memorial bench on football field bank & Vets football match**

At the last count there were at least 28 memorial benches already in the village. It was felt that the general provision of benches across the village was sufficient already.

It was RESOLVED unanimously that the PC did not wish to have yet another memorial bench, but were not adverse to another form of memorial such as a tree.

It was RESOLVED unanimously that the Parish Council fully supported the veterans football match on 8<sup>th</sup> October. Subject to the group liaising with Steve Goddard to ensure it did not clash with anything he had planned for the newly formed football team.

#### **92. Consider cutting of hedge on sports field & weed control around tennis court**

It was RESOLVED unanimously to spend up to £300 getting the hedge on the edge of the sports field cut back, and the hedge at the top of Palmers Field trimmed by Bill Mildenhall.

Cllr. Salman advised he had a meeting with Broadmead Estate Services to discuss clearing the weeds around the tennis court. As the work will need to be carried out as soon as possible, delegated emergency spending powers can be used for the cost of this work.

#### **93. Receive and adopt the July & August 2016 planning committee minutes**

The minutes from the meetings held on 6<sup>th</sup> July, 1<sup>st</sup> August and 23<sup>rd</sup> August 2016 were adopted, and are attached to these minutes.

#### **94. Reports by councillors on any council business or village issues**

**BMX Track** - The resurfacing has been carried out, but the work is not to the standard expected. Cllr. Salman advised he was meeting with Mr Brennan tomorrow to discuss the works and a way forward. RoSPA are due to inspect the track towards the end of this month.

**Emergency Plan/Flood Wardens** – The Scottish & Southern Electric grant has been received. The equipment now needs to be purchased once a location for its storage is found.

**The Bourne** – The weeds were sprayed in August and they are already dying back. Though there may be some plants there were growing underneath the top ones which roots will not have been affected. So there may be some growth of the weeds coming back. The sides of the banks also need cutting back, but the EA will not allow the sides to be sprayed. This means it will either need volunteers. or to pay for a contractor, to carry out the work. There is also a section on Lottage Road that either needs spraying or cutting back by volunteers/a contractor. Cllr Josephy will provide a summary of what is required for the October meeting.

**BKV** – The CPRE Large Village winning standard was repainted, and has now been taking by Winterbourne who were this years winners. Cllr. Phizacklea was thanked for taking the time to repaint the sign. It certainly left Aldbourne in a far better state then it arrived in from Blunsdon last year.

**Co-op** – The scaffolding has now been up for many months with very little activity appearing to take

out on the inside of the roof. WC have confirmed that the licence for the scaffolding runs out on the 11<sup>th</sup> September. The Clerk has been liaising with the Co-op during the recess, and will chase them for a further update.

**95. Wiltshire Council Report**

The next MAB meeting is being held on 27<sup>th</sup> September @ 7pm everyone welcome to attend. Cllr. Sheppard advised he was working to try and make the meetings more useful and interesting for everyone. This next meeting with a 'talking shop' to allow PC's to talk to each other and network. He is keen for parish councillors to contact him about the sort of things they would like discussed at these meetings.

Public protection at Wiltshire Council asked Thames Water to carry out a survey of the sewers around the Post Office area. This survey been completed and the results of it are awaited.

Cllr Sheppard was asked how the reinstatement of The Green encroachment was coming along. He advised that WC still intend for this to be done, but that things have been delayed due to legal complications. He will continue to chase this up. Other similar issues around the village are also being discussed.

**96. Correspondence**

A list of correspondence not already mentioned is attached to these minutes.

**97. Questions and requests from the public for councillors to consider**

None

**98. Confirm date of next meeting**

5<sup>th</sup> October 2016 @ 7.30pm in the Memorial Hall

**There being no other business the meeting closed at 9.35pm**

**Chairman's Signature:** \_\_\_\_\_ **5<sup>th</sup> October 2016**